

LaGrange Symphony Education String Project and String Ensemble/Orchestra Student/Parent/Teacher Guidelines

THE STUDENT'S RESPONSIBILITY

- Arrive on time with your materials: instrument & bow, shoulder rest, sheet music corresponding to the lesson, notebook, etc.
- Listen and cooperate during the lesson.
- Maintain a positive and respectful attitude.
- Practice at home regularly.
- Keep a weekly practice log if required by the Teacher or Conductor.
- Complete any written work as assigned.
- If using an LSO owned instrument, report any issues or damage to your teacher or Conductor as soon as you realize there is a problem so that repairs can be scheduled and/or a replacement instrument can be provided.

THE PARENT/GUARDIAN'S RESPONSIBILITIES

- Maintain regular communication with Teacher or Conductor
- Ensure that the student is prepared for every lesson.
- Ensure that the student has all the required materials and brings them to each lesson.
- Work with the student to establish a consistent practice routine.
- Ensure that the student completes all assignments each week.
- Keep up with the given lesson schedule/calendar.
- Ensure that the student arrives and is picked up from lessons or rehearsals on time.
- Meet financial obligations in a timely manner.
- Contact your child's teacher as soon as you know that a lesson will be missed.
- Maintain communication with the LSO office (info@lagrangesymphony.org or 706.882.0662) regarding financial obligations.

THE TEACHER OR CONDUCTOR RESPONSIBILITIES

- Maintain regular communication with Student and/or Parent
- Ensure that they are available as scheduled to teach or conduct.
- Provide music or other materials as needed by the student.
- Communicate in a timely manner with parents and students regarding any schedule changes.
- Maintain communication with the LSO office to ensure that billing information is provided correctly to parents.

MISSED Private LESSONS

- Last-minute cancellations that are not an emergency will not be rescheduled or credited. When the teacher is at the lesson and ready to teach with little or no notice from the student or parent, the LSO must pay the teacher. Thus, **students will be charged at full rate for "No Shows" and for last minute cancellations.**

PAYMENTS

- Tuition is billed by email invoices at the end of each month. The email will come from **LaGrange Symphony Orchestra Inc** quickbooks@notification.intuit.com.
- Payment is due by the **15th** day of the month after the lessons are taken.
- Payment options will be included in the invoice.
- **NO PAYMENTS should be made directly to a teacher.**
- Parents are responsible for any bank charges incurred because of returned checks.
- **Lessons are subject to disruption and/or cancellation if payments are more than 60 days past due without communication with the LSO office.**
- A very limited number of scholarships may be available for lessons, string ensemble or orchestra. Please contact the office if you have any economic hardship and wish for your child to be considered for a scholarship.
- If available and your child is enrolled in group lessons, those lessons are charged a monthly rate, regardless of the number of actual lessons taught or attended each month. Holidays and school breaks have been considered in the pricing of these lessons, and they are charged at a monthly rate for your convenience.

LSYO – LaGrange Symphony Youth Orchestra

- For students in grades 9-12 with occasional exceptions made for younger students at the discretion of the conductor based on playing skill and demonstrated maturity levels.
- **LSYO Fall Staffing**
 - Conductor: Maestro Richard Prior
 - LSYO Design Coordinator: Callie Hammond
 - LSYO Lead Sectional Coach: Samuel Vargas Teixeira, LSO Concertmaster, and internationally known violinist
 - LSYO Sectional Coaches: Members of the LSO
- **Schedule for FALL:**
 - **Monday, September 8 – IN PERSON** kickoff
 - Location: West Side Band Room
 - Time: 6:00 – 7:30 p.m.
 - Students will meet instructors and receive instructions on lessons/layout etc., for the fall semester.
 - Hard copies of music will be handed out.
 - **BRING YOUR INSTRUMENT**
 - Monday September 15 – Weekly Online Sectional # 1 drops
 - Monday, September 22 – Weekly Online Sectional # 2 drops
 - Monday, September 29 – Weekly Online Sectional # 3 drops
 - Monday, October 6 – Weekly Online Sectional # 4 drops
 - Monday, October 13 – Weekly Online Sectional #5 drops
 - **SUNDAY, October 19 -IN PERSON** rehearsal
 - Location: West Side Band Room
 - Time: 4:00 – 6:30 p.m.
 - Students will rehearse with Conductor.
 - Live sectionals with coaches.
 - Monday, October 27 – Weekly Online Sectional #6 drops
 - Monday, November 3 – Weekly Online Sectional #7 drops
 - **SUNDAY, November 9 – IN PERSON** Rehearsal
 - Time: 4:00 – 6:30 p.m.
 - Location: Westside Band Room or Callaway Auditorium – To be determined later
 - Students will rehearse with Conductor.
 - Live sectionals with coaches.
 - **MONDAY, November 10 – IN PERSON DRESS REHEARSAL**
 - Time: 6:00 – 8:00
 - Location: Callaway Auditorium
 - Students will rehearse with Conductor
 - Live sections with coaches as needed.
 - **TUESDAY, November 11, 2025 – CONCERT**
 - CALL TIME: 5:30 p.m.
 - CONCERT: 7:00 p.m.
 - Location for both: Callaway Auditorium
- Spring Concert is scheduled for Tuesday, March 17, 2026

LSYOSE – LaGrange Symphony Youth Orchestra String Ensemble

- For students younger than grade 9 with two years of study. Occasional exceptions made at the discretion of the conductor based on playing skill.
- Rehearsal is each Monday from 4:45 – 5:45 p.m. Rehearsal venue is Westside Music Building at LaGrange College.
- Concerts are held at the end of each semester.
 - Dates for this season are:
 - Tuesday, November 11
 - Tuesday, March 17, 2026
- Conductor is Sam Lee.